

## Minutes of the Meeting of Woodwalton Parish Council held on Wednesday 29<sup>th</sup> November 2017 at 7:00pm

Present: Cllrs P Peck (Chair), B Gilbert and L Lee

In Attendance: L Ellis (Clerk), Ross Morrison, Alistair Boyle (Network Rail), District Cllr R Howe,  
17 residents and 2 Abbots Ripton residents

**Key:**

CCC = Cambridgeshire County Council

HDC = Huntingdon District Council

PC = Parish Council

1	Chairman's Welcome	The Chairman welcomed everyone to the meeting.
2	Presentation from Ross Morrison, Scheme Project Manager, (East Coast Mainline) Network Rail four tracking project	<p>Ross introduced himself and Alastair to the meeting and explained that he had undertaken a similar presentation with Giles Clark in Abbots Ripton.</p> <p>He wished to update residents on how the project will impact the area. The track that was closed in the 1980s is being re-instated with the aim of reducing journey times; slower traffic will use the new line providing increased passenger capacity.</p> <p>When the track was removed electrification was introduced. South of Woodwalton one mile of earthworks will be required to stabilize the bank requiring stakes to be driven in; this work will be carried out between 9:00am - 5:00pm. Low impact work will be carried out at night. Drainage works near the bridge will also be undertaken, the banks will be cut to enable water to drain back onto the track. Also, North of Woodwalton bridge several miles of sheet piling will be carried out.</p> <p>No detailed designs or timescales are currently available although it is anticipated that 3 patches of work will be undertaken eg sheet piling and drainage, patch 1 will be for 15 days and patches 2 and 3 will each be 4 months, this work will be undertaken within an overall period of 2.5 years. A start date of possibly 2019 or 2020 with short breaks between the 3 patches of work.</p>
3	Question & answer session	<p>C: A resident stated that when emergency work was carried out all vegetation was removed.</p> <p>A: This work is planned and Network Rail will take your comments on board.</p> <p>C: It is hoped that de-vegetation will not be repeated going forward.</p> <p>Q: Some residents have received a letter regarding work to overhead lines starting at 4:00am on Christmas Day.</p> <p>A: This work is not part of the scheme and is happening at this time due to the cancellation of all trains during a Bank Holiday.</p> <p>C: Speeding works vehicles will be using a single track road and we have safety concerns for residents who walk along this road.</p> <p>A: We will speak to the organiser of this work and speed restrictions can be applied. On our project we can set site rules for our traffic.</p>

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		<p>Q:What form of transport will be used for the materials being delivered to the compound. A:Ballast and sheet materials will be delivered by road using 20 tonne trucks every 30 minutes.</p> <p>The Chairman suggested that Ross should return in the New Year, possibly March to provide a further update on the project. However it was noted that a detailed design would not be ready until November 2018.</p> <p>It was agreed that residents should forward their questions to the Clerk who will collate them for Network Rail to answer when they return in March 2018.</p> <p>Ross stated that the noise and air quality survey has only indicated a negligible increase. A resident replied that the noise increased when the trees were removed.</p> <p>D.Cllr Howe stated that the proposed work shows just a downside for this village with no gains for them; a noise attenuation barrier would be a benefit.</p> <p>The Chairman thanked Ross and Alistair for their presentation.</p>
4	To receive apologies and reason for absence	<p>None.</p> <p>18 residents left the meeting at this juncture (7:50pm)</p>
5	Member's declaration of Disclosable Pecuniary Interests	None.
6	Public and press participation session with respect to items on the agenda	The resident stated that the street light near the bus shelter was still not working. The power cable runs through her land and across to the street light but UKPNs are unable to determine exactly where but the main cable has failed. They may have to find another route for a new power supply.
7	To sign and approve minutes of the meetings held on 27 <sup>th</sup> September & 23 <sup>rd</sup> October 2017	To take the minutes as read and approve them as a true and accurate record. The minutes were then duly signed by the Chairman.
8	Matters arising from the minutes (information only)	None.
9	Reports from District & County Cllrs	<p>D.Cllr Howe reported that for personal reasons he had recently resigned his position as an HDC Cabinet Member and Deputy Mayor in order to spend more time with his family.</p> <p>He reported that the boundary changes had made a huge difference and that his Upwood and Raveleys Ward had increased with an additional 6 Parish Councils being added to the current number.</p> <p>On behalf of the Council, the Chairman thanked D.Cllr Howe for his invaluable support to Woodwalton over the years and wished him well for the future.</p>
10	Reports from Parish Cllrs	Cllr Peck reported that she had recently attended a meeting following the Secret Garden Party (SGP) event held earlier in the year. Noise levels at

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		the event were not exceeded with only 2 complaints being made. It was noted that the firework display was excellent. We understand that there will not be a SGP in 2018.
11	Correspondence	Correspondence duly noted.
12	Health & Safety	The Clerk to advise the Village Hall Committee that during the meeting a decoration had become loose; whilst falling down it passed over the ceiling heater, this incident could have caused a fire and therefore requires investigation and the possible removal of all ceiling decorations.
13	Planning Application 17/02351/PMBPA Conversion of an agricultural barn into two residential dwellings Keeler Farm, Raveley Road	Councillors considered the planning application and had <b>no objection</b> .
14	Financial report and payments to be made inc:- a) Payment of accounts <u>Expenditure:</u> <u>October:</u> £155.22 - Salaries (SO) £28.90 - e-on (DD)  <u>November:</u> £155.22 - Salaries (SO) £29.85 - e-on (DD) £22.00 - L Ellis (000401)  b) To agree the 2018/19 budget	<p>All payments were unanimously approved and all associated documentation was initialled by two signatories.</p> <p><b>Agreed.</b></p> <p><b>Agreed.</b></p> <p>Council considered the expenditure for the current financial year. It was <b>agreed</b> that the budget for 2018/19 would remain unchanged at £5,550. The Clerk to notify HDC accordingly.</p> <p>D.Cllr Howe left the meeting at this juncture (8:25pm)</p>
15	To consider the Network Rail Four Tracking project	It was <b>agreed</b> that Network Rail should be invited to attend a meeting in March 2018 with the event being held during the evening or a Saturday morning. Woodwalton would also meet with representatives from Abbots Ripton and exchange the questions raised with Network Rail.
16	Update on the Local Highways Improvement Initiative	<p>The Chairman reported that CCCs had contacted the Council for confirmation on the type of gateway required. All agreed that the gateway sign should read:- 30 - Welcome to Woodwalton - Please drive carefully.</p> <p>During the Highways Depot Open Day event a request was made to investigate the condition of Raveley Road. It was noted that an inspection has been carried out but that Highways consider it does not require any maintenance however they will continue to monitor the condition of the road and will take action when it meets their requirements. The Clerk to advise Highways that New Road should also be included in the monitoring.</p>
17	To discuss the Speed Watch scheme	It was reported that Woodwalton no longer had a Speed Watch Co-ordinator and therefore the scheme was currently not operating; more

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		members are also required. Cllr Peck agreed to contact the Regional Co-ordinator for help and assistance in resurrecting the scheme in the village. The website, noticeboard and Facebook could be used to advertise the vacancies.
18	Update on the installation of a safety mirror to the lamppost at the Village Hall	The Clerk reported that following the communication from Highways regarding a safety mirror; the resident has been advised that the view of Highways is that mirrors are permitted on a case by case basis and that one would not be approved on the lamppost at the village hall.
19	Update on the street lighting issue	Council considered the street lighting issue noting that UK Power Networks (UKPN) had been on site but had not resolved the issue. The Clerk to contact UKPN for an update on the situation.
20	To consider a 20mph speed limit in Beville	Councillors agreed not to pursue this matter any further.
21	To consider the parking on the memorial green	The Clerk reported that she had liaised with CCC and HDC to obtain a resolution to the parking issue; they had advised that it was not a highway issue but had suggested that Council consider the installation of low level posts as a possible solution. It was <b>agreed</b> that the Clerk should contact a resident for their assistance in providing a proposal as to what type of post would be appropriate and the costings involved.
22	To review the proposed Stopping Up Order of highway at Hove House, New Road, Woodwalton	Councillors considered the Stopping Up of Highway Order no.20 at Hove House received from the Department of Transport (DoT).  It was noted that an HDC Planning Officer had met with Councillors in February 2017 to discuss planning application 16/02393/FUL, erection of a detached house and Council had no objection.  Council have no objection to the Stopping Up Order and the Clerk was asked to investigate as to whether a decision had yet been made on previously agreed options for the Council's lamp post.
23	To consider a location for a gifted Oak tree	It was noted that Global Tree Solutions (GTS) are gifting an Oak tree to Woodwalton. It was <b>agreed</b> that the tree should be planted on The Green. A tree guard would be required to protect the young tree.
24	To review assignment of Cllr responsibilities	It was agreed that this item should be deferred to a future meeting.
25	Date and items to be raised at the next meeting	Wednesday 31 <sup>st</sup> January 2018  ❖ Network Rail ❖ Speed Watch ❖ New waste bin ❖ Councillor responsibilities
	Meeting closed	The Chairman thanked everyone for attending, the meeting then closed at 9:10pm

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